

CMOS Council 2020-21 Meeting #4 2021-03-25
Procès-verbal du conseil de la SCMO 2020-21 Réunion #4 25-03-2021

Minutes

Thursday, 25-March-2021, 12 pm EDT

Attendance:

President	Marek Stastna (MS)	√	Past Pres.	Kim Strong (KS)	√
Vice-Pres.	Jim Abraham (JA)	√	Exec Dir	Gordon Griffith (GG)	√
Treasurer	Amir Shabbar (AS)	√	Dir. Pub.	Douw Steyn (DS)	Regrets
Cor. Sec.	Diane Pendlebury (DPe)	√	Congress 2022	Yanping Li (YL)	Regrets
Rec. Sec.	Alexandre Audette (AA)	√	Councillor at large	Clark Richards (CR)	Regrets
Congress 2021	David Fissel (DF)	Regrets	Councillor at large	Dominique Paquin (DP)	√
Councillor at large	Laura Bianucci (LB)	√	Councillor at large	Christopher Poitras (CP)	√
Councillor at large	Iain Russell (IR)	√	Councillor at large	Aldona Wiacek (AW)	Regrets
Councillor at large	Felicia Kolonjari (FK)	Regrets	Councillor at large	Bruce Sutherland (BS)	√

Agenda Attachments

1	1_Agenda_CMOS_Council_4_SCMO_2021-03-25	6	6_Record of Discussion Meeting 4 - Centre Chairs and Membership Committee 2020-21 Meeting 4 - 2021-03-11
2	2_Minutes_CMOS_Council-3_2021-01-14	8	8_Anti-Racism
3	3_Draft Minutes_CMOS_Executive-4_2021-02-11	9	9_BUDGET2022 - Draft
4a	4a_LAC_2021_Update on CMOS 2021 Congress - Mar 2021	10a	10a_Pres_Activity Report_CMOS_Council_4-2021-03_25
4b	4b_LAC 2022_Activity Report_CMOS_Council_4-2021-03_25	10b	10b_Vice-Pres_Activity Report_CMOS_Council_4-2021-03_25
5bi	5bi_CMOS Strategic Plan 2021-2024 - Draft for Consultation	10c	10c_Dir_Exec_Activity Report_CMOS_Council_4-2021-03_25
5bii	5bii_CMOS Implementation Plan 2021-2022 - Draft for consultation	10d	10d_Treasurer_Activity Report_CMOS_Council_4-2021-03_25
5biii	5biii_2021-02-15 - IOG Report	10f	10f_CorSec_Activity Report_CMOS_Council_4-2021-03_25_Template
5ci	5ci_cmos_IT_final	10g	10g_Past_Pres_Activity Report_CMOS_Council_4-2021-03_25
5cii	5cii_Olatech Service Contract Renewal 2021	11	11_CMOS_CYCLE_OF_ACTIVITIES_March_to_May

Attachments to Minutes

12	New Action Items from Council-4	13	Updated Outstanding Action Items from Council-4
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Acronyms Used :

CMOS-CCMC	CMOS Centre Chair and Membership Committee
PECC	Planetary Exploration Consultation Committee (Canadian Space Agency)
SPEC	CMOS School and Public Education Committee
ECCC	Environment and Climate Change Canada
DFO	Dept of Fisheries and Oceans
NSERC	Natural Sciences and Engineering Research Council of Canada
SCGS	Canadian Societies for the Geophysical Sciences

1.	Approval of Agenda. (MS) (KS moves/ DPe seconds/ Carries)
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2.	Minutes of Council Meeting #3 (MS) (LB moves/CP seconds/ Carries)
3.	Minutes of Executive Meeting #4 (MS) (AS moved/ KS seconds/ Carries)
4.	Congress and Congress Committee Update
4a.	<p><i>CMOS 2021 Victoria (DF) – DF was absent. See attachment 4a for details.</i></p> <ul style="list-style-type: none"> • Update from MS: Good progress being made for the congress. The congress received 440 abstracts. LB: Abstract submission fee was after the deadline to attract more people (seemed to have worked out). • EventMobi will be used for the talks and presentations section. Gathertown will be used for some social events and student events.
4b.	<p><i>CMOS/CGU 2022 Saskatoon (YL) – YL was absent. See attachment 4b.</i></p> <ul style="list-style-type: none"> • JA: Asking if this congress will have an online component to potentially attract more government employees. MS: Issue might be the reduction of in person attendance so harder to pay for the venues. • JA : Will follow up about how to make the corporate rate for government employees work for Saskatoon. BC interior Yukon, Winnipeg, St-John’s, Rimouski centres are considering hosting the 2023 congress. Newfoundland centre considering hosting the 2024 congress instead.
5.	Operational updates (MS)
5a.	<p><i>Fellows update –</i></p> <ul style="list-style-type: none"> • Denis Bourque has nominations for Fellows. • Issue with Fellows is the ratio of Fellows to members in the by-laws. Idea is to change the way this ratio is calculated so that only Fellows that are paying dues (still active members) are counted in this ratio. • Second issue: The chair of the committee reviewing Fellows has been hard to reach. MS will take on the role of chair on a temporary basis.
5b.	<p><i>Strategic Plan update –</i></p> <ul style="list-style-type: none"> • IOG report (Institute of Governance review) received in February. • CMOS now has a complete strategic plan and a work plan. • MS: Asked Council for discussion on that and for CMOS to send it to membership in April to give the membership time to read it before the AGM. A French version will also be available by that time. • The IOG report will also be posted. • MS: Asked Council to look at the Strategic Plan and IOG report and comment on it. • MS: The strategic plan, implementation plan and the IOG report shall be posted on the website.
5c.	<p><i>CMOS IT –</i></p> <ul style="list-style-type: none"> • MS: IT needs of CMOS and what could be improved. (See attachment 5ci). • Olatech contract is due for renewal in May. Olatech is now offering less service for a higher price point (increase of \$300 per month), to get the same service, the cost would increase by about \$1000 per month. Relationship with Olatech should be revised. • MS: Issues with Olatech are communication issues, almost no improvement (problems dating from a few years ago). • GG: In the budget, the amount for IT services is the amount for the type 1 license with Olatech.

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	<ul style="list-style-type: none"> MS: Proposition to council: opt for the 18 months contract to not be in the same situation with the congress coming close to the renewal of the contract. Motion: Opt for the 18 months contract with Olatech with Type 1 membership (DPe/JA/carried) 						
6.	Centre Chairs and Membership Committee Meeting (JA) See point 4b for update about the CCMC.						
7.	Tour Speaker 2020-2021 (DP/GG) <ul style="list-style-type: none"> Seemed to work well for the speaker. The submission of questions for the Q&A session was difficult (character limit in the app used to submit questions). GG: Good participation overall, in particular for the scientific lecture. Two \$100 gift cards were sent to Katja. Discussion about how the online format was received. JA and DPe: Maybe a format similar to Ted Talks (Live event that is live streamed)? JA: Tour speaker for 2022 – BIPOC individual would be interesting. 						
8.	Anti-Racism document (JA) <ul style="list-style-type: none"> See attachment #8 for details. Dr. Ingrid Waldron and a colleague from Dalhousie made a few suggestions to guide CMOS towards helping the Anti-Racism movement. JA recommended to Council that CMOS develops an Anti-racism Action Plan. Council was invited to reflect on a potential “Champion” that can lead this initiative. 						
9.	Draft Budget (AS) <ul style="list-style-type: none"> Executive director is being considered as an employee (was considered under contract). The benefits offered to the employees need to be looked at (nothing currently offered). CMOS should think about having a Communications Officer. A large portion of the membership (~25%) are students. AS suggested revisiting the free membership students have. AS also suggests a membership fee increase in 2022 (+ \$10). 						
10.	Executive Reports – Items skipped during the meeting. Refer to attachments 10a-10g						
10(a)	President MS :						
10(b)	Vice President JA :						
10(c)	Executive Director GG:.						
10(d)	Treasurer AS:						
10(e)	Recording Secretary AA : AA mentioned that the minutes seem to not be posted on the website. GG will look into that.						
10(f)	Corresponding Secretary DPe <ul style="list-style-type: none"> Approval of new members. (DPe/AS/Carried) 						
10(g)	Past President KS:						
10(h)	Director of Publications DS:						
11.	Cycle of activities – (DPe) Last Council meeting on June 17.						
12.	Review of Action Items (AA): Nothing to note.						
13.	Upcoming Meetings 2020-2021 – <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Exec</th> <th>CCMC</th> <th>Council</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Thursday</td> <td style="text-align: center;">Thursday</td> <td style="text-align: center;">Thursday</td> </tr> </tbody> </table>	Exec	CCMC	Council	Thursday	Thursday	Thursday
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	October 15	November 05	November 12
	December 10	January 07	January 14
	February 11	March 11	March 25
	April 15	May 6	May 13
			June 17
			AGM June 22
14.	Adjournment (Meeting adjourned)		

Attachment 12: New Action Items from CMOS Council meeting #4

C4.4b	JA	Follow up about the corporation rate for government employees for the Saskatoon congress.	Open.
C4.10e	GG	Look into the publication of minutes on the website.	Open.

**Attachment 13: Outstanding Action Items
(Year is 2020-21 unless specified)**

C2.4a	MS, AS	MS and AS need to recheck the budget of the Victoria congress and verify if increasing the Coop student salary is possible.	Open. The budget is fine
C2.7a	MS	Follow up with FK and DPe about how to help graduate students/ early career scientists to find jobs/post-doc opportunities.	Open. MS had a good meeting, waiting on best wording from FK and DPe.
C2.7a	Council	<i>Come up with suggestions for a new Twitter administrator.</i> Gordon G. has assumed the role as Twitter account manager on a temporary basis. Overall Communications strategy still needs to be developed.	<i>Updated.</i>
C2.4b	MS	By council meeting C3, present a proposal on how the online 2023 Congress organization will work.	Virtual Congress, still looking for co-sponsors. Updated (see item C4.4b)
C1.1	MS, JA, GG	Come up with specific ideas and guidelines to get a consent agenda for each meeting and will report back at the next Council meeting.	Open
C1.2	MS, GG, DPe	Post-mortem on who did and did not have a tour speaker.	Open. DPe will have that information in her year-end review.
2019-20AGM.1	MS	Ensure that Council completes the development of a management process for the CMOS Members' Code	Open

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		of Conduct by the end of calendar year 2020, for presentation to the 2021 AGM.	
2019-20AGM.2	Fellows Committee	Review and rationalize the Fellow category and recommend any changes to Council and subsequently the AGM, with legal review if deemed necessary.	Open
2019-20C5.1	KS, MS	Complete assessment of virtual Congress for inclusion in the official Congress report.	Closed.
2019-20C5.2	GG	GG to clarify items included in “Bulletin Renewal-Online” Congress	
2019-20E5.2	BA	Ottawa LAC to submit cost proposal for Ottawa Plenary session to Council	Open
2019-20C4.2	GG	Discuss with Olatech required changes to website re donations.	Open
2019-20C3.7	GG/AS	Explore logistics and costs of suggested new Signing Authority Procedure and report to Exec	CIBC Forms being signed
2019-20C3.1	GG	Consider wording for a multi-year or stronger automatic renewal arrangement for future personal service contracts.	Open
2019-20E2.7	GG	Take lead in collection of bios of CMOS Councillors for posting on CMOS website.	Progress. Lead with GG Missing: Tim, Clark, Diane, Felicia and Laura
2019-20E1.3	GG	Update CMOS reference about its charitable status on CRA website when annual report on CMOS charitable status is done (spring 2020).	Open. Discussed at E4
2018-19AGM.2	Exec	With respect to the impact of waiving student membership fees since 2017, it was recommended to collect two more years of data to better inform a decision on whether or not to continue to waive the student membership fee. (Executive Committee).	Open
2018-19E3.3	GG	Conduct a review of the three existing MOUs (RMS, AMS and CGU) will be done to ensure they are kept current and that members of each society can take advantage of the intent of the MOUs with ease. (for example, easily obtaining associate membership with the other societies.)	Update at C4: RMS – awaiting return of signed version from RMS AMS – done and posted on website CGU – under review AMOS – done and posted.